



OSMANIA UNIVERSITY
HYDERABAD - 500 007.

No. 357/1/96(Nizam)/Adm.I-1.

Date: 06.08.2024.

To

The Principal
Nizam College (OU)
Basheerbagh
Hyderabad

Sub: OSMANIA UNIVERSITY – Teaching arrangements at Nizam College (OU),
Hyderabad - Reg

Ref: Your Letter No. 915/NCAWL/Admn/2024 dated 26.07.2024

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make following teaching arrangements for handling the excess workload in the following Departments by utilizing the services of Assistant Professors (Contract) appointed prior to 02.06.2014 and to make part-time teaching arrangements as per the new guidelines issued vide OU Letter No. MR:219/32/2021/Adm.I-1 dated: 11.08.2021, for the academic year 2024-2025.

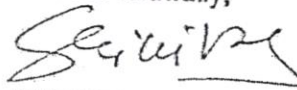
S.No.	Department	Teaching arrangements (Asst. Prof (C) & PTLs)
1	Arabic	PTLs for (10) PPW
2	English	(4) Asst. Profs (C) & PTLs for (133) PPW
3	Hindi	PTLs for (36) PPW
4	Persian	(1) Asst. Prof (C) & PTLs for (15) PPW
5	Philosophy	(1) Asst. Prof. (C) & PTLs for (13) PPW
6	Sanskrit	PTLs for (33) PPW
7	Telugu	(1) Asst. Prof. (C) & PTLs for (96) PPW
8	Theatre Arts	PTLs for (54) PPW
9	Urdu	PTLs for (31) PPW
10	Economics	PTLs for (60) PPW
11	Geography	PTLs for (30) PPW
12	History	(2) Asst. Profs (C) & PTLs for (51) PPW
13	Psychology	(1) Asst. Prof (C) & PTLs for (26) PPW
14	Political Science	PTLs for (80) PPW
15	Pub. Admn.	PTLs for (73) PPW & PDF for (5) PPW
16	Sociology	(4) Asst. Profs (C) & PTLs for (30) PPW
17	Commerce (Regular)	(1) Asst. Prof (C) & PTLs for (45) PPW.
18	Botany	(1) Asst. Prof (C) & PTLs for (24) PPW
19	Chemistry	(11) Asst. Profs (C) & PTLs for (129) PPW
20	Chemistry (SF) FYIC	(2) Asst. Profs (C) & PTLs for (97) PPW

Contd..2

S.No.	Department	Teaching arrangements
21	Chemistry (SF) Pharmaco Informatics	(Asst. Prof (C) & PTLs) (4) Asst. Profs (C) & PTLs for (74) PPW
22	Genelics	(2) Asst. Profs (C)
23	Mathematics	(3) Asst. Profs (C) & PTLs for (13) PPW
24	Microbiology	PTLs for (10) PPW
25	Physics	(5) Asst. Profs (C) & PTLs for (87) PPW
26	Statistics	(1) Asst. Prof (C) & PTLs for (50) PPW
27	Zoology	(4) Asst. Profs (C) & PTLs for (104) PPW
28	Environmental Studies	(1) Asst. Prof (C)
29	Bio-Technology (SF)	(2) Asst. Profs (C) & PTLs for (10) PPW
30	Computer Hardware (SF)	(2) Asst. Profs (C)
31	Electronics (SF)	(3) Asst. Profs (C)
32	B.Sc. Computer Science (SF)	(3) Asst. Profs (C) & PTLs for (20) PPW
33	Commerce (SF) -	(2) Asst. Profs (C) & PTLs for (27) PPW
34	Business Management (SF)	(4) Asst. Profs (C) & PTLs for (114) PPW
35	Data Science (SF)	PTLs for (34) PPW
36	B.A. Hons (Economics) SF	PTLs for (75) PPW
37	Informatics (SF)	(10) Asst. Profs (C) & PTLs (84) PPW

The expenditure on payment of remuneration to the above teaching arrangements be met from the provision made in the University Budget, under the Head "Academic Consultant / Par-time Teaching" and for and the Self Finance Courses from the Self Financing funds.

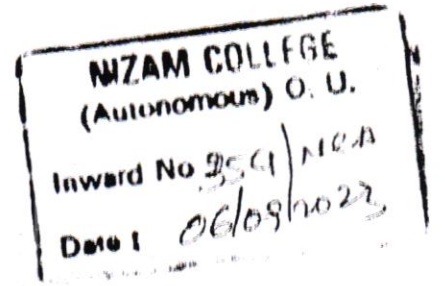
Yours faithfully,


 JOINT REGISTRAR
 (Administration)

Copy to: The Deputy Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007.



No. 284 /1/06(Nizam/Adm.I-1

Date: 02.09.2023.

To
The Principal
Nizam College (O.U.)
Basheerbagh
Hyderabad

Sub: OSMANIA UNIVERSITY – Teaching arrangements at Nizam College
(O.U.), Basheerbagh, Kotl, Hyderabad - Reg

Ref: Your Letter No. 403/NCA/Admn/2023 dated 18.08.2023

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make teaching arrangements for handling the excess workload in the following Departments with Assistant Professors (Contract) appointed prior to 02.08.2014 and by appointing PTLs as per the new guidelines issued vide OU Letter No. MR:219/32/2021/Adm.I-1 dated: 11.08.2021 for the academic year 2023-2024.

S.No.	Department	Requirement of Asst. Profs. (C) and PTLs
1.	Arabic	PTLs for (10) PPW
2.	English	(4) Asst. Profs (C) & PTLs for (122) PPW
3.	Hindi	PTLs for (20) PPW
4.	Persian	(1) Asst. Prof. (C) & PTLs for (10) PPW
5.	Philosophy	(1) Asst. Prof. (C) & PTLs for (13) PPW
6.	Sanskrit	PTLs for 32 PPW
7.	Telugu	(1) Asst. Prof (C) & PTLs for (07) PPW
8.	Theater Arts	PTLs for (20) PPW
9.	Urdu	PTLs for (31) PPW
10.	Economics	PTLs for (60) PPW
11.	Geography	PTLs for (30) PPW
12.	History	(2) Asst. Profs (C) & PTLs for (51) PPW
13.	Psychology	(1) Asst. Prof. (C) & PTLs for (28) PPW
14.	Political Science	PTLs for (80) PPW
15.	Public Administration	(1) Asst. Prof. (C) & PTLs for (62) PPW
16.	Sociology	(4) Asst. Profs (C) & PTLs for (34) PPW
17.	Commerce (Regular)	(1) Asst. Prof (C) & PTLs for (59) PPW
18.	Botany	(1) Asst. Prof. (C) & PTLs for (24) PPW
19.	Chemistry	(10) Asst. Profs (C) & PTLs for (150) PPW

Admn/Sumita

27/6/19/2023

DR

27/6/19/23

P.T.O.

S.No.	Department	Requirement of Asst. Profs. (C) and PTLs
20.	Genetics	(2) Asst. Profs. (C)
21.	Mathematics	(3) Asst. Profs. (C) & PTLs for (04) PPW
22.	Microbiology	PTLs for (22) PPW
23.	Physics	(4) Asst. Profs (C) & PTLs for (110) PPW
24.	Statistics	(1) Asst. Prof. (C) & PTLs for (34) PPW
25.	Zoology	(5) Asst. Profs. (C) & PTLs for (70) PPW
26.	Environmental Studies	(1) Asst. Prof. (C)
27.	Business Management (SF)	(4) Asst. Profs (C) & PTLs for (111) PPW
28.	Bio-Technology (SF)	(2) Asst. Profs. (C) and PTLs for (6) PPW
29.	Computer Hardware (SF)	(2) Asst. Profs. (C)
30.	Electronics (SF)	(3) Asst. Profs. (C)
31.	Computer Science (SF)	(3) Asst. Profs. (C) & PTLs for (10) PPW
32.	Commerce (SF)	(2) Asst. Profs. (C) & PTLs for (27) PPW
33.	Chemistry (SF) FYIC	(2) Asst. Profs. (C) & PTLs for (113) PPW
34.	Chemistry (SF) Pharmaco Informatics	(4) Asst. Profs. (C) & PTLs for (60) PPW
35.	Data Science (SF)	PTLs for (24) PPW
36.	B.A. Hons (Economics) SF	PTLs for (75) PPW
37.	Informatics (SF)	(10) Asst. Profs. (C) & PTLs (84) PPW

The expenditure on payment of remuneration for the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Par-time Teaching" and for the Self Finance Courses from the Self Financing funds.

Yours faithfully,


JOINT REGISTRAR
(Administration)

Copy to: The Deputy Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007.

No. 34/ 11/96(Nizam/Adm.I-1

Date: 12.08.2022.

✓ To
The Principal
Nizam College (O.U.)
Basheerbagh
Hyderabad

Sub: OSMANIA UNIVERSITY – Teaching arrangements at Nizam College
(O.U.), Basheerbagh, Koti, Hyderabad - Reg

Ref: Your Letter No. 569/NCA/Admn/2022, dated 06.08.2022

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make teaching arrangements for handling the excess workload in the following Departments with Assistant Professors (Contract) appointed prior to 02.06.2014 and by appointing PTLs as per the new guidelines issued vide OU Letter No. MR:219/32/2021/Adm.I-1 dated: 11.08.2021 for the academic year 2022-2023.

S.No.	Department	Requirement of Asst. Profs. (C) and PTLs
1.	Arabic	PTLs for (10) PPW
2.	English	(4) Asst. Profs. (C) & PTLs for (104) PPW
3.	French	PTLs for (3) PPW
4.	Hindi	PTLs for (36) PPW
5.	Persian	(1) Asst. Prof. (C) & PTLs for (11) PPW
6.	Philosophy	(1) Asst. Prof. (C) & PTLs for (5) PPW
7.	Sanskrit	PTLs for (48) PPW
8.	Telugu	(1) Asst. Prof. (C) & PTLs for (100) PPW
9.	Theatre Arts	PTLs for (54) PPW
10.	Urdu	PTLs for (27) PPW
11.	Economics	PTLs for (58) PPW
12.	Geography	PTLs for (24) PPW
13.	History	(2) Asst. Profs & PTLs for (45) PPW
14.	Psychology	PTLs for (46) PPW


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12/8/22

15.	Political Sc.	PTLs for (74) PPW
16.	Public Administration	(1) Asst. Prof. (C) & PTLs for (60) PPW
17.	Sociology	(4) Asst. Profs. (C) & PTLs for (36) PPW
18.	Commerce	(1) Asst. Prof. (C) & PTLs for (76) PPW
19.	Botany	(1) Asst. Prof. (C) & PTLs for (42) PPW
20.	Chemistry	(10) Asst. Prof. (C) & PTLs for (164) PPW
21.	Genetics	(2) Asst. Profs. (C)
22.	Mathematics	(3) Asst. Profs. (C)
23.	Microbiology	PTLs for (6) PPW
24.	Physics	(4) Asst. Profs. (C) & PTLs for (132) PPW
25.	Statistics	(1) Asst. Prof. (C) & PTLs for (24) PPW
26.	Zoology	(5) Asst. Profs. (C) & PTLs for (74) PPW
27.	Environmental Sc.	(1) Asst. Prof. (C)
28.	Marketing (SF)	(2) Asst. Profs. (C)
29.	Biotechnology (SF)	(2) Asst. Prof. (C) & PTLs for (6) PPW
30.	Computer Hardware (SF)	(2) Asst. Profs. (C)
31.	Electronics (SF)	(3) Asst. Profs. (C)
32.	Comp. Sc. (SF)	(3) Asst. Profs. (C)
33.	Commerce (SF)	(2) Asst. Profs. & PTLs for (26) PPW
34.	M.B.A (SF) / B.B.A. (SF)	(2) Asst. Profs. (C) & PTLs for (116) PPW
35.	Chemistry FYIC (SF)	(2) Asst. Profs. (C) & PTLs for (239) PPW
36.	Chemistry Pharma Co- Informatics (SF)	(4) Asst. Prof. (C) & PTLs for (32) PPW
37.	Data Science	PTLs for (14) PPW
38.	B.A. (Hons. in Economics)	PTLs for (51) PPW
39.	Informatics (SF)	(10) Asst. Profs. (C) & PTLs for (41) PPW

The expenditure on payment of remuneration for the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Par-time Teaching".

Yours faithfully,


JOINT REGISTRAR
(Administration)

Copy to: The Deputy Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007

No. 1518 /1/96(Nizam)/Adm.I-2.

Date: 13.11.2021.

✓ To
The Principal
Nizam College (OU)
Hyderabad

Sub: OSMANIA UNIVERSITY –Teaching arrangements at Nizam College (OU), Hyderabad – Reg.

Ref: 1. Univ. letter No. MR: 232/1/96(Nizam)/Adm.I-1, dated 24.08.2021
2. Your letter No. 507/NCA/2021, dated 04.10.2021.

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make part-time teaching arrangements for the following Departments by appointing PTLs as per the new guidelines issued vide OU letter No. MR: 219/32/2021/Adm.I-1, dated 11.08.2021 for the academic year 2021-2022.

Sl.No.	Department	Workload allotted to Asst. Profs (C) and PTLs
1.	Data Science	PTL for (10) PPW
2.	French	PTL for (6) PPW instead of (10) PPW sanctioned vide University letter No. MR: 232/1/96(Nizam)/Adm.I-1, dated 24.08.2021
3.	Economics	PTLs for (66) PPW instead of (62) PPW sanctioned vide Univ. letter dated 24.08.2021
4.	B.A. (Honors)	PTLs for (24) PPW
5.	Chemistry	PTLs for (166) PPW instead of (202) PPW sanctioned vide Univ. letter dated 24.08.2021
6.	Chemistry Pharmaco-Informatics (SF)	(4) ACs & PTLs for (44) PPW instead of (6) ACs & PTLs for (12) PPW sanctioned vide Univ. letter dated 24.08.2021
7.	English	PTLs for (68) PPW instead of (34) sanctioned vide Univ. letter dated 24.08.2021
8.	Psychology	PTLs for (40) PPW instead of (35) PPW sanctioned vide Univ. letter dated 24.08.2021
9.	Political Science	PTLs for (80) PPW instead of (84) PPW sanctioned vide Univ. letter dated 24.08.2021
10.	Physics	(4) ACs & PTLs for (92) PPW with effect from 01.11.2021 instead of (5) ACs & PTLs for (76) PPW sanctioned vide Univ. letter dated 24.08.2021
11	MBA (SF) / BBA (SF)	PTLs for (110) PPW instead of (102) PPW sanctioned vide Univ. letter dated 24.08.2021

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The expenditure on payment of remuneration to the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Part time teaching" (Internal Resources of the University) and for self-finance courses from the Self-finance funds of the college.

Yours faithfully,



**JOINT REGISTRAR
(Administration)**

Copy to:

1. The Deputy Registrar (Pre-Audit), O.U.
2. The Assistant Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007

No. 158 /1/96(Nizam)/Adm.I-2.

Date: 23.11.2021.

To
The Principal
Nizam College (OU)
Hyderabad

Sub: OSMANIA UNIVERSITY –Teaching arrangements at Nizam College (OU), Hyderabad – Reg.

Ref: 1. Univ. letter No. MR: 232/1/96(Nizam)/Adm.I-1, dated 24.08.2021
2. Your letter No. 507/NCA/2021, dated 04.10.2021.

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make part-time teaching arrangements for the following Departments by appointing PTLs as per the new guidelines issued vide OU letter No. MR: 219/32/2021/Adm.I-1, dated 11.08.2021 for the academic year 2021-2022.

Sl.No.	Department	Workload allotted to Asst. Profs (C) and PTLs
1.	Data Science	PTL for (10) PPW
2.	French	PTL for (6) PPW instead of (10) PPW sanctioned vide University letter No. MR: 232/1/96(Nizam)/Adm.I-1, dated 24.08.2021
3.	Economics	PTLs for (66) PPW instead of (62) PPW sanctioned vide Univ. letter dated 24.08.2021
4.	B.A. (Honors)	PTLs for (24) PPW
5.	Chemistry	PTLs for (166) PPW instead of (202) PPW sanctioned vide Univ. letter dated 24.08.2021
6.	Chemistry Pharmaco-Infomatics (SF)	(4) ACs & PTLs for (44) PPW instead of (6) ACs & PTLs for (12) PPW sanctioned vide Univ. letter dated 24.08.2021
7.	English	PTLs for (68) PPW instead of (34) sanctioned vide Univ. letter dated 24.08.2021
8.	Psychology	PTLs for (40) PPW instead of (35) PPW sanctioned vide Univ. letter dated 24.08.2021
9.	Political Science	PTLs for (80) PPW instead of (84) PPW sanctioned vide Univ. letter dated 24.08.2021
10.	Physics	(4) ACs & PTLs for (92) PPW with effect from 01.11.2021 instead of (5) ACs & PTLs for (76) PPW sanctioned vide Univ. letter dated 24.08.2021
11	MBA (SF) / BBA (SF)	PTLs for (110) PPW instead of (102) PPW sanctioned vide Univ. letter dated 24.08.2021

Contd....

The expenditure on payment of remuneration to the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Part time teaching" (Internal Resources of the University) and for self-finance courses from the Self-finance funds of the college.

Yours faithfully,


JOINT REGISTRAR
(Administration)

Copy to:

1. The Deputy Registrar (Pre-Audit), O.U.
2. The Assistant Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007.

No. 391 /1/96(Nizam)/Adm.I-2.

Date: 12.03.2021.

To
✓ The Principal
Nizam College (OU)
Hyderabad

Sub: OSMANIA UNIVERSITY –Teaching arrangements at Nizam College (OU),
Hyderabad – Reg.

Ref: 1. Univ. Order No. MR: 120/1/969Nizam)/Adm.I-2, dated 27.07.2020.
2. Your Letter No. .89/NCA/Admn/2021, dated 23.02.2021.

Sir,

With reference to your letter under reference 2nd cited, I am desired to inform that you are permitted to make following teaching arrangements for handling the excess workload in the following Departments by appointing PTLs in addition to ACs appointed vide University letter under reference 1st cited, for the academic year 2020-2021:

Sl. No.	Department	Workload allotted to Asst. Profs (C) and PTLs
1. ✓	Arabic	PTL for (10) PPW
2. ✓	English	PTLs for (34) PPW ✓
3. ✓	French	PTL for (10) PPW
4. ✓	Hindi	PTLs for (26) PPW ✓
5. ✓	Persian	PTLs for (14) PPW
6.	Philosophy	PTL for (6) PPW
7.	Sanskrit	PTLs for (40) PPW
8.	Telugu	PTLs for (77) PPW
9.	Theatre Arts	PTLs for (54) PPW
10.	Urdu	PTLs for (20) PPW
11.	Economics	PTLs for (64) PPW
12.	Geography	PTLs for (41) PPW
13.	History	PTLs for (47) PPW
14.	Psychology	PTLs for (42) PPW
15.	Political Science	PTLs for (68) PPW
16.	Public Admn.	PTLs for (32) PPW
17.	Sociology	PTLs for (41) PPW
18.	Commerce	PTLs for (63) PPW
19.	Botany	PTLs for (35) PPW
20.	Chemistry	PTLs for (186) PPW
21.	Genetics	PTL for (10) PPW
22.	Mathematics	PTLs for (66) PPW

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Supdt (Admn) Accts
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Received on
12.03.2021

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23.	Microbiology	PTLs for (35) PPW
24.	Physics	(5) Asst. Profs. (C) instead of (6) Asst. Profs(C) sanctioned vide University letter under reference 1 st cited & PTLs for (80) PPW
25.	Statistics	PTLs for (24) PPW
26.	Zoology	PTLs for (12) PPW
27.	Environmental Studies	PTL for (16) PPW
28.	Marketing (SF)	PTLs for (37) PPW
29.	Biotechnology (SF)	PTLs for (35) PPW
30.	Computer Hardware (SF)	PTLs for (30) PPW
31.	Electronics (SF)	PTLs for (14) PPW
32.	Computer Science (SF)	PTLs for (16) PPW
33.	Commerce (SF)	PTLs for (37) PPW
34.	Informatics, MCA, MS(IS), BCA	PTLs for (121) PPW
35.	MBA (SF)	PTLs for (42) PPW
36.	Chemistry (FYIC) (SF)	PTLs for (310) PPW
37.	Chemistry Pharmaco-Informatics (SF)	PTLs for (44) PPW
38.	Physical Education	PTL for (16) PPW
39.	Business Management (SF)	PTLs for (78) PPW

The expenditure on payment of remuneration to the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Part time teaching" (Internal Resources of the University).

Yours sincerely,

Yours sincerely,

DEPUTY REGISTRAR
(Administration)


DEPUTY REGISTRAR
(Administration)

Copy to: The Deputy Registrar (Pre-Audit), O.U.



OSMANIA UNIVERSITY
HYDERABAD - 500 007

No. MR, 02 /1/96(Nizam)/Adm.I-2.

Date: 07.01.2020.

To
The Principal
Nizam College (OU)
Hyderabad

Sub: OSMANIA UNIVERSITY –Teaching arrangements at Nizam College (OU),
Hyderabad – Reg.

Ref: Your letter No. 673/NCA/Admn/2019, dated 09.12.2019.

Sir,

With reference to your letter cited, I am desired to inform that you are permitted to make teaching arrangements for the following Departments by appointing Asst. Professors (C) who are appointed prior to 02.06.2014 and PTLs for the academic year 2019-2020.

Sl. No.	Department	Workload allotted to Asst. Profs (C) and PTLs
1.	Arabic	PTL for (10) PPW
2.	English	(4) ACs & PTLs for (27) PPW
3.	French	PTL for (16) PPW
4.	Hindi	PTLs for (26) PPW
5.	Philosophy	PTL for (6) PPW
6.	Sanskrit	PTLs for (40) PPW
7.	Telugu	(1) AC & PTLs for (92) PPW
8.	Theatre Arts	PTLs for (54) PPW
9.	Urdu	PTLs for (20) PPW
10.	Economics	PTLs for (64) PPW
11.	Geography	PTLs for (41) PPW
12.	History	(2) ACs & PTLs for (45) PPW
13.	Psychology	PTLs for (45) PPW
14.	Political Science	PTLs for (60) PPW
15.	Public Admn.	(3) ACs & PTLs for (32) PPW
16.	Sociology	(4) ACs, PTLs for (41) PPW
17.	Commerce	(2) ACs (Including (1) AC transferred from Univ. P. G. College (OU), Secunderabad & PTLs for (52) PPW
18.	Botany	(1) AC & PTLs for (33) PPW
19.	Chemistry	(11) ACs & PTLs for (152) PPW
20.	Genetics	(2) ACs & PTL for (11) PPW
21.	Mathematics	(3) ACs & PTLs for (59) PPW

Contd....

22.	Microbiology	PTLs for (30) PPW
23.	Physics	(6) ACs & PTLs for (82) PPW
24.	Statistics	(1) AC & PTLs for (24) PPW
25.	Zoology	(6) ACs & PTLs for (37) PPW
26.	Environmental Science	(1) AC & PTL for (16) PPW
27.	Marketing (SF)	(2) ACs & PTLs for (35) PPW
28.	Biotechnology (SF)	(2) ACs & PTLs for (37) PPW
29.	Computer Hardware (SF)	(3) ACs & PTLs for (16) PPW
30.	Electronics (SF)	(3) ACs & PTLs for (16) PPW
31.	Computer Science (SF)	(3) ACs & PTLs for (16) PPW
32.	Commerce (SF)	(2) ACs & PTLs for (38) PPW
33.	Informatics, MCA, MS(IS), BCA	(10) ACs & PTLs for (126) PPW
34.	MBA (SF)	(3) ACs & PTLs for (26) PPW
35.	Chemistry (FYIC) (SF)	(2) ACs & PTLs for (284) PPW
36.	Chemistry Pharmaco- Informatics (SF)	(4) ACs & PTLs for (44) PPW
37.	Physical Education	(1) AC & PTL for (20) PPW
38.	Business Management (SF)	PTLs for (74) PPW

The expenditure on payment of remuneration to the above teaching arrangements be met from the provision made in the University Budget, under the Head, "Academic Consultant / Part time teaching" (Internal Resources of the University).

Yours faithfully,


JOINT REGISTRAR
(Administration)

Copy to:

1. The Joint Registrar (Accounts), O.U.
2. The Assistant Registrar (Pre-Audit), O.U.