

**HUMAN VALUES
&
PROFESSIONAL ETHICS**



**HUMAN VALUES
&
PROFESSIONAL ETHICS
MANUAL**

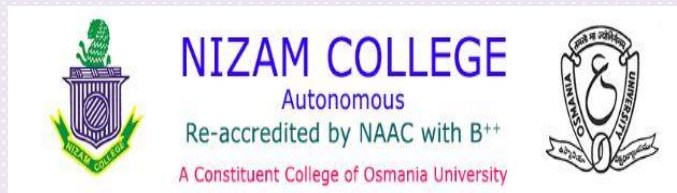


NIZAM COLLEGE
Autonomous
Re-accredited by NAAC with B++
A Constituent College of Osmania University



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Chapter - I

HUMAN VALUES

INTRODUCTION

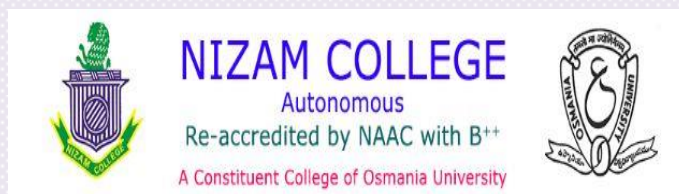
Human life and human values are inextricably intertwined. Human life cannot exist without values. Human values are those universal ideas that serve as motivation for behavior and are present in all societies, cultures, eras, and locations where people go in search of their life.

Education for leadership is provided by higher education. Future leaders are greatly influenced by the qualities and ideals that are upheld in universities. Numerous universities concurrently demonstrate academic brilliance in a variety of topics, have green campuses with a wide range of ethics curriculum, actively participate in community engagement, and are skilled at orienting stakeholders toward values. Everyone agrees that elevating the stature of the teaching profession is necessary to preserve its honor and integrity. The teaching community itself may therefore decide to develop a code of ethics in order to provide direction in this regard. A teacher's work is divided into five main professional activity categories. There are specific principles that have been determined to function as guidelines for good conduct.

Importance of Human Values

The following five human values are anticipated of all people, regardless of whether they work in a profession or provide a service:

- **Right Conduct:** This encompasses values such as Ownership, social skills (good behavior, excellent manners, environment awareness, etc.), ethical skills (courage, efficiency, initiative, punctuality, etc.), and self-help skills (modesty, self-reliance, hygiene, etc.).
- **Peace** - Consists of virtues such as self-control, equality, patience, humility, optimism, and self-worth, among others.



- **Truth:** Consists of virtues such as justice, fairness, accuracy, honesty, and resolve as well as the pursuit of information.
- **Harmonious cohabitation** - Consists of social and psychological ideals (e.g., environmental consciousness, perseverance, fraternity, equality, and consideration for others).
- **Discipline:** Consists of virtues like direction, order, and regulation.

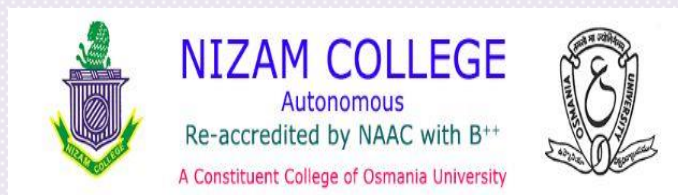
Code of Ethics of Nizam College

Nizam College embodies the noble, altruistic, and regal qualities that were characteristic of the former Nizam State ruler. The college preserves the founding principles and carries on the tradition of devotion to the advancement of higher learning. It maintains its vision and goal of advancing academic excellence, research, and social activism while also benefiting the nation and the wider world.

Everybody who steps through Nizam College's doors is obligated to preserve these fundamental principles and adhere to the Policy of Ethics. The following principles are upheld by the principal, faculty, administration, support personnel, and students.

- Complete devotion to the tasks assigned. Unwavering focus on their job and the college.
- Sincerity and integrity in carrying out their responsibilities.
- Maintaining the confidentiality and secrecy of the College's sensitive information is imperative.
- They are required to follow all directives given by the Vice-Chancellor or the Principal on a periodic basis.
- Preserve the universal principles of love, kindness, and compassion. Preserve the concepts of equality, fraternity, and mutual respect.

- Personal interests are consistently pushed to the background, with college taking precedence.
- Preserve the nation's, the institution's, and the Constitution's inclusive, secular ideals.
- Abstain from any actions that could be construed as demeaning to female staff members or students.
- Give international students the same warmth and hospitality that the State of Telangana and the country are known for (Atthithidevo Bhava).
- Refrain from using offensive language, inappropriate behavior, or provocative remarks; instead, act appropriately in terms of language, decorum, and attire.
- It is prohibited to use humans or animals for scientific research purposes. Permissions from the Institutional Ethical Committee will be obtained if necessary.



Chapter - II

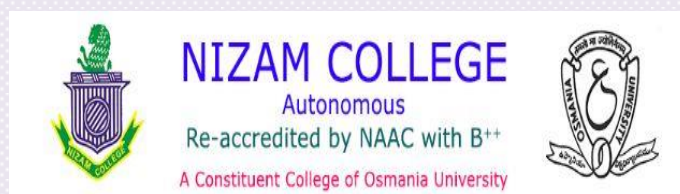
PROFESSIONAL ETHICS

CODE OF PROFESSIONAL ETHICS

Professionally accepted standards of personal and business behaviour, values and guiding principles. Professional organizations frequently create codes of ethics for their members to follow when carrying out their duties in accordance with morally sound and consistent standards. Professional ethics can be defined as standards of behavior, beliefs, and guiding principles that are accepted by the industry for both individuals and businesses. Professional ethics are nothing more than standards of behavior established by professional organizations or its knowledgeable members that apply to various vocations. The fundamental idea behind professional ethics is to force those holding such positions to behave in a morally upright and consistent manner. The Hippocratic Oath, which medical students take, is one such instance of a professional code of ethics that is followed by even today. Professional organizations must incorporate a number of crucial elements of professional ethics into its code of conduct, such as objectivity, secrecy, integrity, honesty, and respect for one's job.

Need for Professional Ethics

Professional ethics are recognized benchmarks for conduct in both personal and professional spheres, as well as ideals and ideas. Professional organizations create codes of ethics to assist in guiding members in carrying out their duties in accordance with good and consistent moral standards. Expert members of such professions or professional organizations establish professional ethics. The fundamental idea behind professional ethics is to force those holding such positions to behave in a morally upright and consistent manner. Professional organizations' codes of conduct must incorporate elements such as objectivity, confidentiality, integrity, honesty, and respect for one's job.



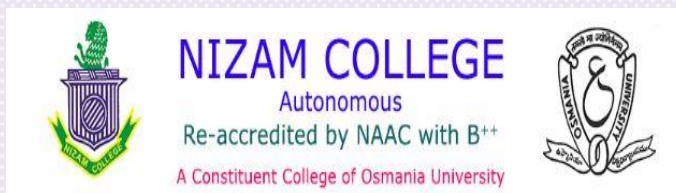
Only by rigorously following to specific disciplinary measures can an effective teaching and learning environment be guaranteed. Our institution has created a Code of Conduct for all parties involved, guaranteeing the general growth of students and enhancing their professional abilities of both instructors and non-teachers. Ensuring that all parties involved are aware of the college's policies and procedures is the goal of the Code and Conduct. It assists in raising students' academic achievement and prepares them to be contributing members of society. Code and Conduct seeks to fulfill the institute's vision and objectives, which are to become one of Telangana's top universities providing high-quality higher education and to use students to spread knowledge around the world.

I. TEACHERS AND THEIR RESPONSIBILITIES

Anyone who chooses to become a teacher takes on the responsibility of conducting themselves in a way that upholds the standards of the profession. Teachers are always being observed by both the general public and their students. As a result, every educator should ensure that his principles and actions are consistent. He or she must uphold the national education ideals that have previously been established and that they should try to instill in the kids. Teachers must also possess a calm, patient, communicative temperament, as well as an amiable disposition, according to professional requirements.

Teachers should:

1. Maintain the responsible behavior and mannerisms that the community expects of them.
2. Handle their personal matters with the respect due to their vocation.
3. Make an effort to continuously advance professionally by research and study.
4. Participate in professional gatherings, seminars, conferences, etc. to contribute freely and candidly to the advancement of knowledge.
5. Continue to be an active member of professional associations and use them as a means of advancing your career and education.

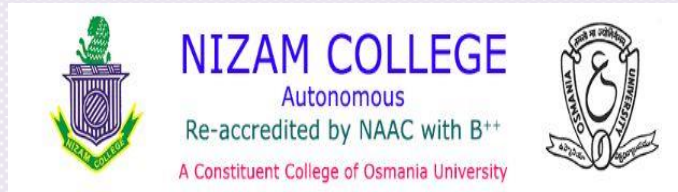


6. Carry out their responsibilities diligently and conscientiously, including teaching, tutorial, practical, seminar, and research work.
7. Participate in and support the execution of tasks associated with the college's and university's educational mandate, such as helping to evaluate admissions applications, offering advice and in addition to providing guidance to students, supporting the administration of college and university exams through oversight, verification, and assessment.
8. Taking part in extracurricular, co-curricular, and extension activities, such as community service.

II. TEACHERS AND THE STUDENTS

Teachers should:

1. Honor each student's right and dignity to voice their opinions.
2. Treat all students fairly and impartially, irrespective of their physical attributes, political beliefs, social status, or economic background.
3. Rearrange the disparities in students' aptitude and talents while making an effort to satisfy their specific needs.
4. Motivate students to enhance their academic performance, grow as individuals, and simultaneously make a positive impact on the community.
5. Instill in students a respect for hard work, a scientific mindset, and the values of democracy, patriotism, and peace.
6. Show the students love and refrain from acting spitefully against any of them for any cause.
7. When evaluating a student's merit, focus solely on their achievement.
8. Offer to help



III. TEACHERS AND COLLEAGUES

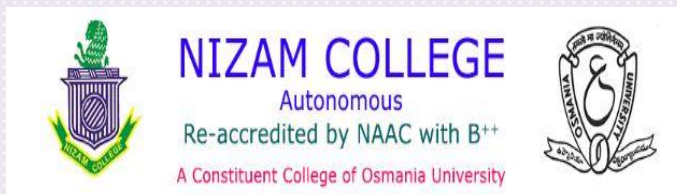
Teachers should:

1. Show respect to other professionals by treating them the way they would like to be treated.
2. Be considerate to other educators and offer support for their professional development.
3. Abstain from bringing baseless accusations against coworkers before higher authorities,
4. Do not permit caste, creed, religion, race, or sex to influence their professional decision-making.

IV. TEACHERS AND AUTHORITIES

Teachers should:

1. Carry out their professional duties in accordance with the regulations in place and follow the protocols and practices acceptable to their profession when taking action to change any regulations that are harmful to the interests of the profession through their own institutional bodies and/or professional organizations.
2. Refrain from taking on any jobs or commitments that can conflict with their professional obligations, such as private tutoring and coaching sessions.
3. Participate in the creation of the institution's policies by taking on different positions and carrying out whatever duties such positions may require.
4. Accept offices and work together through their organizations to develop the policies of the other institutions.
5. Work with the authorities to improve the institution while keeping the public interest and decency in mind.
6. should abide by the terms of the agreement.
7. Provide and anticipate reasonable notice prior to a change in position
8. Refrain from taking time off unless absolutely necessary and notify in advance, keeping in mind their specific need to finish their academic calendar.



V. TEACHERS AND NON-TEACHING STAFF

- In every educational institution, teachers should view non-teaching staff as equal partners and colleagues in a collaborative effort.
- Teachers' ought to participate in joint staff councils that include both teaching and non-teaching staff members.
- Suggest and convey information to the appropriate authorities.
- Keep an eye on, oversee, and instruct the institution's management. ☒
- Implement corrective measures or actions in response to stakeholder input.
- Carry out any additional quantitative and qualitative tasks for the institution's benefit.
- Pay attention to the student's suggestions and adopt a helpful attitude.
- Encourage all of his employees and pupils to realize their full potential.

VI. TEACHERS AND GUARDIANS

Teachers should:

Make an effort to ensure, through teacher associations and other organizations, that educational institutions stay in touch with guardians and their students, send performance reports to guardians when needed, and arrange meetings with guardians to discuss ideas and further the interests of the institution.

VII. TEACHERS AND SOCIETY

Teachers should:

- Recognize that education is a public service and seek to keep the public informed of the educational programmes which are being provided
- Work to improve education in the community and strengthen the community's moral and intellectual life.

- Recognize social issues and engage in activities that will advance society and, by extension, the nation at large.
- Fulfill the obligations of public office, engage in community activities, and carry out your civic duties.
- Actively promote national integration rather than participating in, endorsing, or supporting any activities that foster animosity or hostility between various communities, faiths, or linguistic groups.