

A meeting with IQAC members was convened on 11/11/19 with the following agenda

1. To welcome the newly added members to the cell.
2. Review of the IQAC works accomplished
3. Future plans of activities
4. AQAR submission for the year 2018-19
5. Resolutions on giving incentives to the members who work in committees for IQAC
6. To fix next date for meeting.

It was resolved to

1. complete collection of data for AQAR by the end of this month to upload it by 1st week of December 2019.
2. To exempt IQAC members from additional invigilation duties
3. To award incentives to the members of IQAC in accordance with the UGC rules.
4. To conduct next meeting on the 25th of Nov, 2019.

Blindly

1) Prof. L.B. Laxmikanth Rathod

2) Dr. Arinash Tiwari

3.) Dr. Mahija

mah

4) G. Devender

Dev

5) Dr. S. Balabramhachary

S.B. Chary

6) Mr. K. Narsing Rao

Narsing Rao

7) Dr. Melissa Helen

Mel

8) Dr. M. Madhavi

9) Dr. Priya Kumari. D.

P. Kumari

10) Dr. Chand Pasha

Chand

11) Dr. B. Yadagiri


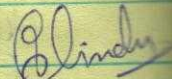

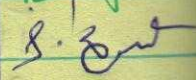

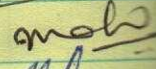


B. Yadagiri

12) Humera Shaziya

13) Dr. P. Himabindu

Himabindu

DATE : 23-01-2020

S.No	Name	Department	Signature
1.	Prof. L.B. Laxmi kanth Rathod Principal	Principal	
2.	Dr. Anirash Jaishwal Vice-Principal	Vice-Principal. Hindi	
3.	Dr. P. Hima Bindu IQAC- coordinator	Physics.	
4.	Dr. M. Madhavi	Zoology	
5.	Dr. S. Upender Member - IQAC	Physics	
6.	Dr. Priya Kumari	Zoology	
7.	Dr. Mahija	Computer Hardware	
8.	Humera S.	Informatics	
9.	Dr. S.B.B. Chavry	Pub. Admin	
10.			

23-01-2020

AGENDA

To discuss and approve the following:

1. FDP Report
2. Experimenting with YOURSOWN Application as part of LMS
3. Committees for submission of AQAR
4. Propose activities for this semester
5. Students online feedback
6. Energy conservation initiatives
7. Alumni association registration and introduction of VAAVE
8. Special facilities for Divyangjan
9. Parking restriction to students
10. Placements report and activities
11. Projects and internships

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IQAC
(Internal Quality Assurance Cell)
NIZAM COLLEGE, O.U

Minutes of the meeting of IQAC held on 23-01-2020

Meeting was conducted with the members of IQAC to discuss and approve the following:

1. FDP Report
2. Experimenting with YOURSOWN Application as part of LMS
3. Committees for submission of AQAR
4. Propose activities for this semester
5. Students online feedback
6. Energy conservation initiatives
7. Alumni association registration and introduction of VAAVE
8. Special facilities for Divyangjan
9. Parking restriction to students
10. Placements report and activities
11. Projects and internships
12. Introduction of credits for online courses through SWAYAM/NPTEL
13. Reports from all the CELLS and COMMITTEES of the college


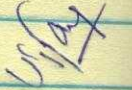
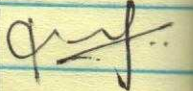

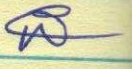
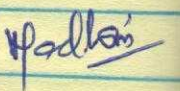
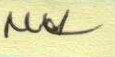
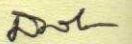
The members have discussed and approved each point and suggested plans to execute all the necessary items mentioned in the Agenda. It was also suggested by the members to:

1. Update mentor-mentee lists for this semester
2. Organise faculty tour under Faculty club activities
3. Visit to Prasad production labs as part of field visits
4. To implement fortnight Teacher exchange programs with the help of heads of the departments
5. To implement student exchange programs with the institutions under MOU with Nizam college
6. Dr. Madhavi has been appointed as incharge fro faculty tour and extension activities.


(Dr.P.Hima Bindu)

Coordinator, IQAC
Nizam College, O.U.
Hyderabad-500.001.

Date: 31-01-2020


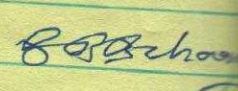
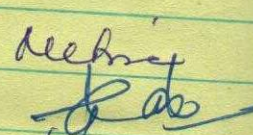
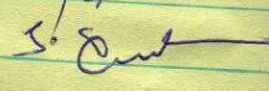
S.No	Name of the staff	Department	Signature
1.	Prof. L.B. Laxmi Kanth Rathod	Principal	
2.	Dr. Anurag Jaiswal	Vice-Principal	
3.	Dr. P. Hima Bindu	IQAC Co-ordinator	
4.	Dr. B. Vijaya Kumar	Academic co-ordinator	
5.	Dr. M. Madhavi	C.O.E	
6.	Dr. Chand Pasha	Head microbiology	
7.	S. Mahija	Computer/Hardware	
8.	Dr. D. Priya Kumari	Dept. of Zoology / Member IQAC	
9.	Dr. B. Madhavi	MBA	
10.	Dr. Melissa Helen	Eng. Dept.	
11.	Dr. Devender	Commerce	

Agenda:

- IQAC Members met to discuss the issues concerned with the submission of AQAR.
- Members ~~list~~ of it listed out the items to be collected from staff & the departments.


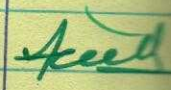
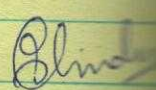


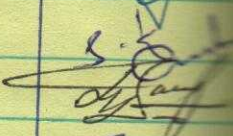
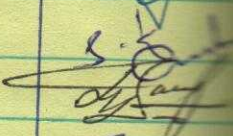

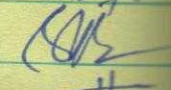
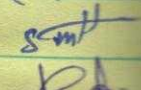
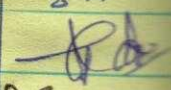
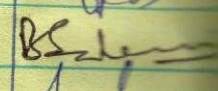
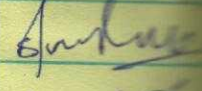
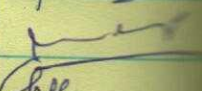
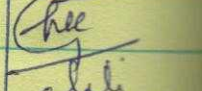
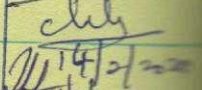
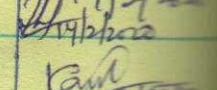
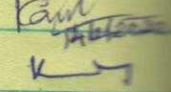
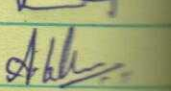
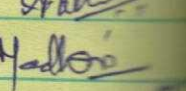
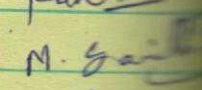
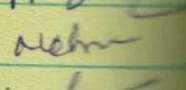
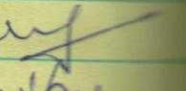
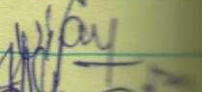
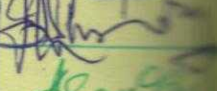

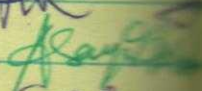


Date :- 13/2/2020

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S.No	Name of the staff	Department	Signature
1.	Prof. L.B. Laxmikant Rathod Principal	Principal	
2.	Dr. Anurag Jaiswal Vice-Principal	Hindi	
3.	Dr. P. Himabindu IOAC - Co-ordinator.	Physics	
4.	Dr. S. Balabrahma Chary	Pub. Admin	
5.	HOD. Public Admin		
6.	Dr. Melina Helen	English - HOD	
7.	Dr. Chand Pasha	Microbiology	
8.	Dr. S. Upinder	Physics	
9.			

date :- 14/2/2020

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S.No	Name of the staff	Department	Signature
1.	Prof. L.B. Laxmi Kanth Rathod Principal	Principal	
2.	Dr. Animesh Jaishwal vice - Principal	Hindi	
3.	Dr. P. Hima Bindu IQAAC - co-ordinator	Physics	
4.	Dr. S. Balabrahma Chary	pub. Admin	
5.	Dr. P. Srinivas Reddy	Commerce	
6.	Dr. S. Upender	Physics	
7.	Dr. P. Ramesh	History	
8.	Dr. A. Vijaya Bhasker Reddy	Botany	
9.	Dr. Syed Usman Ahmed	Urdu	
10.	Dr. Syed Misbahuddin Hussain	Arabic	
11.	Dr. Chand Pasha	Microbiology	
12.	Dr. B. SAKRAM	chemistry.	
13.	Dr. D Sambasiva	Britech	
14.	Mrs. Sandhya Jagtap	Arts	
15.	Dr. Y. Kalyana Lakshmi	Physics	
16.	Dr. Ch. Lalashmi Sujatha	Statistics	
17.	Ms. Humera Sheikh	Improvement	
18.	Dr. Kavitha R.	NSS	
19.	Dr. Vinita Pandey	Sociology	
20.	Mrs. A. Lalashmi	Marketing	
21.	Dr. B. Madhavi	MBA	
22.	Dr. M. Samithri	Economics	
23.	Dr. Melissa Helen	English	
24.	Dr. M. Madhavi	Zoology	
25.	Dr. B. Vijaya Kumar	Academic - co-ordinator	
26.	Dr. Ch. Ramseetha	Philosophy	
27.	Dr. A. Vijaya Laxmi	Telegraph	
28.	Dr. K. Kiran	English	
29.	A. Srinivas		



NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL

Date: 25-7-2020

MINUTES OF THE MEETING

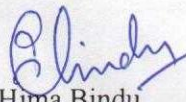
The online meeting convened by IQAC was held on 25th July from 4.30 – 6.30pm through Google meet. Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, Academic coordinator Dr. Vijaya Kumar, Controller of Examinations Dr. M. Madhavi, IQAC members and Social Science faculty members attended the meeting. IQAC coordinator, Dr. Hima Bindu explained importance of submission of reports like Autonomy report, NAAC report, NIRF etc and also explained about the importance of submission of data for compiling AQAR.

The following points were discussed:

- Preparedness of the faculty to take online classes
- How to conduct exams
- Different activities which can be taken up the faculty to improve the quality benchmarks of the college

The following were the outcomes of the meeting:

1. All the faculty expressed their willingness to start online teaching, but some faculty wanted training regarding the same
2. Controller of Examinations, Dr. Madhavi has clarified that exams would be conducted only after the instructions from Osmania University authorities.
3. □ Vice Principal Dr. Avinash Jaiswal conveyed that Principal will announce the date of commencement of the online teaching.
4. □ Academic coordinator Dr. Vijaya Kumar said that he would circulate the nominal rolls of the II & III year students to all the heads of departments ASAP.
5. IQAC coordinator Dr. Hima Bindu requested the heads to conduct department staff meeting after very academic meeting and convey the important decisions taken in the meeting to all the staff, also requested the heads/faculty to submit the AQAR information by August 10th 2020.
6. IQAC coordinator Dr. Hima Bindu requested the staff to collaborate with their friends and try to get some linkages, to attend and organize meetings/webinars/workshops. She appreciated the faculty who were engaging themselves in all such activities
7. IQAC coordinator Dr. Hima Bindu declared that the college has got G-Suit account and all heads of departments emails were created. If faculty need personal email account, they should seek approval from Vice Principal Dr. Avinash Jaiswal
8. It was agreed to provide hands-on training for the staff regarding online course delivery.

Sd/- 
Dr. P. Hima Bindu
Coordinator, IQAC
Nizam College



NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL

Date: 27-7-2020

MINUTES OF THE MEETING

The online meeting convened by IQAC was held on 27th July from 5.15pm – 6.15pm through Google meet.

Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, IQAC members and Physical and Chemical Science faculty members attended the meeting.

IQAC coordinator, Dr. Hima Bindu explained importance of submission of reports like Autonomy report, NAAC report, NIRF etc and also explained about the importance of submission of data for compiling AQAR.

The following points were discussed:

- Preparedness of the faculty to take online classes
- How to conduct exams
- Different activities which can be taken up the faculty to improve the quality benchmarks of the college

The following were the outcomes of the meeting:

1. All the faculty expressed their willingness to start online teaching, but some faculty wanted training regarding the same
2. It was clarified that exams would be conducted only after the instructions from Osmania University authorities.
3. Vice Principal Dr. Avinash Jaiswal conveyed that Principal will announce the date of commencement of the online teaching.
4. He also added that Academic coordinator Dr. Vijaya Kumar would circulate the nominal rolls of the II & III year students to all the heads of departments ASAP.
5. IQAC coordinator requested the heads to conduct department staff meeting after very academic meeting and convey the important decisions taken in the meeting to all the staff, also requested the heads/faculty to submit the AQAR information by August 10th 2020.
6. IQAC coordinator requested the staff to collaborate with their friends and try to get some linkages, to attend and organize meetings/webinars/workshops. She appreciated the faculty who were engaging themselves in all such activities.
7. IQAC coordinator declared that the college has got G-Suit account and all heads of departments emails were created. If faculty need personal email account, they should seek approval from Vice Principal Dr. Avinash Jaiswal
8. It was agreed to provide hands-on training for the staff regarding online course delivery.
9. Vice Principal & IQAC coordinator requested all the faculty who attended the meeting to work on improving and raising the standards of the Nizam College

Sd/-

Dr. P. Hima Bindu

IQAC Coordinator

Nizam College



NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL

Date: 28-7-2020

MINUTES OF THE MEETING

The online meeting convened by IQAC was held on 28th July from 5.30pm – 6.30pm through Google meet.

Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, IQAC members and Life Sciences, Languages, Commerce, Business Management and Informatics faculty attended the meeting.

IQAC coordinator, Dr. Hima Bindu welcomed all the members and explained about the importance of submission of reports like Autonomy report, NAAC report, NIRF etc. She also explained about the importance of submission of data for compiling AQAR and importance of documentation to attain grade

The following points were discussed:

- Preparedness of the faculty to take online classes
- How to conduct exams
- Different activities which can be taken up the faculty to improve the quality benchmarks of the college

The following were the outcomes of the meeting:

- All the faculty expressed their willingness to start online teaching, but some faculty wanted training regarding the same
- It was clarified that exams would be conducted only after receiving instructions from Osmania University authorities and state government
- Vice Principal Dr. Avinash Jaiswal conveyed that Principal will announce the date of commencement of the online teaching.
- IQAC coordinator Dr. Hima Bindu requested the heads to conduct department staff meeting after very academic meeting and convey the important decisions taken in the meeting to all the staff, also requested the heads/faculty to submit the AQAR information by August 10th 2020. At least six department meetings should be conducted per year
- IQAC coordinator declared that the college has got G-Suit account and all heads of departments emails were created. If faculty need personal email account, they should seek approval from Vice Principal Dr. Avinash Jaiswal. She requested faculty to use G-Suit – G-Meet to conduct your webinars/classes. The recorded sessions can be uploaded onto college website
- It was agreed to provide hands-on training for the staff regarding online course delivery.
- Vice Principal & IQAC coordinator requested all the faculty who attended the meeting to work on improving and raising the standards of the Nizam College
- All coordinators of various clubs were asked to submit their activities report.
- As College is preparing for NAAC reassessment, Extension of permanent autonomy, NIRF data is needed, hence all the faculty cooperation was requested for

NIZAM COLLEGE (OU), BASHEERBAGH, HYDERABAD, 500001

P.T.O

- IQAC coordinator requested the staff to attend and organize meetings/webinars/workshops for gaining hands on experience. She appreciated the faculty who were engaging themselves in all such activities
- All faculty were requested to engage themselves in getting Linkages, Collaborations, Extension activities etc.
- It was reiterated that Navin Mittal, Commissioner, Collegiate Education & Technical Education, Government of Telangana had made mandatory for faculty to upload 45 minutes of videos lessons
- Requested the faculty to share the innovative ideas which may improve the standards of the college
- Dr Vijay Bhasker Reddy, Head department of Botany added that Traditional fest/Bathukamma festival was celebrated in the department as per the ideas of the students which were dropped in the IDEA BOX
- Every effort by individual faculty would sum up to improve the marks which result in A grade to the college
- She also added that as per UGC orders the revision of syllabus every year will improve the weightage of marks. CBCS credits can be in par with international credits. Colleges with A grade can offer online courses
- Bucket system has been introduced for various undergraduate programs. If students don't choose particular program that program may loose its credibility. Students are important stakeholders and faculty must cater to their needs.
- She requested heads of departments and faculty to collect feedback forms from parents
- Faculty who publishes an article will get an incentive of 1000/-
- Mentor-Mentee activities have to be encouraged and same can be recorded
- She added that if 80% of workload is given to part-time teacher he/she can be shown as full time teacher
- Vice Principal Dr. Avinash Jaiswal requested the heads of departments to collect new courses list of DOST from Mr. Yadagiri and check the combinations of courses offered under undergraduate program.
- He added that 1-2 rooms for recording online classes will be available for teachers lacking internet facilities
- He added that Alumni meeting will be conducted at the earliest. Office staff are collecting the data from the students those who got placements and enrolled for higher studies

Sd/-

Dr. P. Hima Bindu
Coordinator, IQAC
Nizam College



NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL

Date: 29-7-2020

MINUTES OF THE MEETING

The online meeting convened by IQAC was held on 29th July from 5.30pm – 6.30pm through Google meet.

Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, IQAC members and Coordinators of various committees and clubs attended the meeting.

IQAC coordinator, Dr. Hima Bindu welcomed all the members and explained about the importance of submission of reports like Autonomy report, NAAC report, NIRF etc. She also explained about the importance of submission of data for compiling AQAR and importance of documentation to attain grade

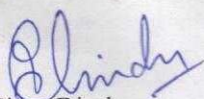
The following points were discussed:

- Preparedness of the faculty to take online classes
- How to conduct exams
- Different activities which can be taken up the faculty to improve the quality benchmarks of the college

The following were the outcomes of the meeting:

- Library, Ambience, Hostels, Internal Complaint Committee, Foreign Students cell, Equal Opportunities Cell, ELTC and Energy Conversation Club Coordinators attended the meeting.
- Vice Principal and the Coordinator requested the faculty to contribute to the growth and development of College. He further commented strongly on the poor attendance of the heads/faculty of the various departments and requested for a more mature degree of responsibility/accountability by the team.
- Foreign student's co-ordinator – Listed the programmes conducted to foreign students.
- The Vice-Principal said that Foreign students cell staff are working hard in providing the students with bonafide certificates needed for the extension of their visas.
- Dr. Madhavi ELTC Coordinator said that ELTC offered two free remedial courses for UG students from 6th to 23 September, 2019 and 19th February – 15th March 2020
- As NIRF mainly focuses on management courses, Dr B. Madhavi was requested to help in documentation

Sd/-


Dr. P. Hima Bindu
Coordinator, IQAC
Nizam College



NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL

Date: 10-9-2020

MINUTES OF THE MEETING

The online meeting convened by IQAC was held on 10th September from 5.00pm – 6.00pm through Google meet.

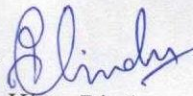
Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, IQAC members and AQAR criterion committee members attended the meeting.

Dr. Avinash Jaiswal welcomed all the new members. IQAC coordinator also welcomed the new members and explained about the importance of submission of reports like Autonomy report, NAAC report, applying for NIRF ranking etc., and also explained about the importance of submission of data for compiling AQAR, importance of documentation to attain good grade.

The following points were discussed by IQAC coordinator:

- Data which needs to be updated on website - Department profile, Existing Faculty data, PO, PSO, CO. All the heads have to send the updated information for website.
- Each g suite members should maintain individual updated profile (Creating google site) which would be automatically saved with the college address.
- Upload videos in you tube and add links in Google sites
- Updates of achievements till date
- Usage of Moodle LMS provided by the college web administration
- The data for compiling AQAR would be shared on google drive to access by members to avoid direct contact.
- Maintaining social distancing during compilation of the data
- Suggestions regarding the changes in website will be considered and necessary changes will be incorporated
- One of the members requested to permit Heads of the Departments to give access to website so that the data can be uploaded by them. Such access was denied as it may cause security problems and breach of the data.
- It was suggested that one person to be designated as in-charge from each department to gather data and submit to IQAC which in-turn can be uploaded onto the website.
- IQAC is putting in efforts to build data base system where in a teacher can upload the information directly to the website
- All the members were requested to compile the AQAR data by 30th September
- Requested Student welfare officer, NSS, NCC, Divyangjan and placement coordinators, to submit any missing data

Meeting ended with vote of thanks.

Sd/- 
Dr. P. Hima Bindu
Coordinator, IQAC
Nizam College



**NIZAM COLLEGE (AUTONOMOUS)
Osmania University, Hyderabad
INTERNAL QUALITY ASSURANCE CELL**

Date: 1-10-2020

MINUTES OF THE MEETING

The online meeting convened by IQAC was held on 1st October from 12.00PM – 12.45 PM through Google meet.

Vice Principal Dr. Avinash Jaiswal, IQAC Coordinator Dr. P. Hima Bindu, IQAC members and AQAR criterion committee members attended the meeting.

IQAC coordinator has explained the progress of AQAR's for the years 2018-19 and 2019-20.

The following points were discussed by IQAC coordinator:

- Data which needs to be updated on website - Department profile, Existing Faculty data, PO, PSO, CO. All the heads have to send the updated information for website.
- She elaborated all the data that has been compiled and is ready to upload onto NAAC website and also onto college website on first hand.
- The data for compiling AQAR has been shared on google drive to access by members to avoid direct contact and is being updated as and when there is new data from departments/cells.
- All the members were requested to finish compilation and submission of the AQAR data by 5th October.
- Requested all the members to verify the AQAR data along with proofs before 9th October 2020.


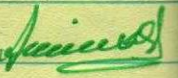
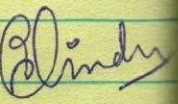

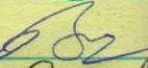
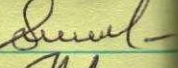

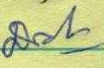
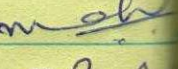
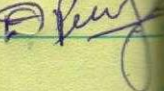
Meeting ended with vote of thanks.

Dr. P. Hima Bindu
Coordinator IQAC
Nizam College, Hyd.

**Coordinator, IQAC
Nizam College, O.U.
Hyderabad-500 001.**

Date :- 6/11/2020

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S.no	Name of the Staff	Department	Signature
1.	Prof. L. B. Laxmi Kanth Rathod Principal	Principal	
2.	Dr. Anirash Jaishree Vice-Principal	Hindi	
3.	Dr. P. Himani Bhandu IAC - co-ordinator	Physics.	
4.	Dr. Kabeer Ahmed Qureshi	Physics	
5.	Dr. A. Vijaya Bhaskar Reddy	Botany	
6.	Dr. C. Samuel Prabhu Thirum	Phy Edn	
7.	Ms. Humera S.	Informatics	
8.	G. Devender	Commerce	
9.	S. Mahija	Comp. Hardware	
10.	Dr. Priya Kumari	Zoology	
11.	Dr. M. Radhika	Chemistry	
12.	Dr. Chand Pasha	Microbiology	