



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2021-22

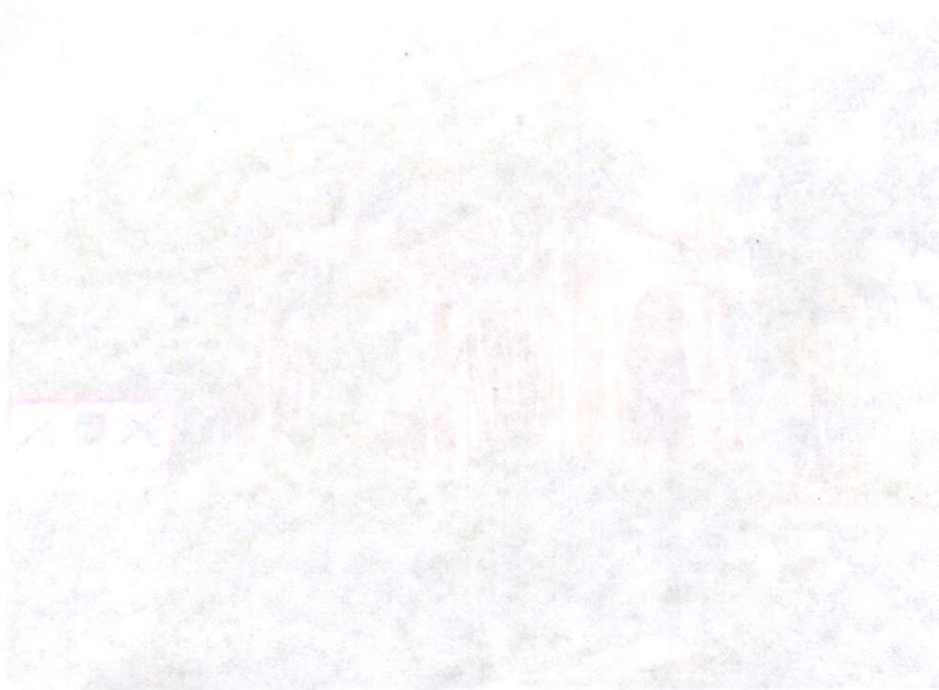


**NIZAM COLLEGE, BASHEERBAGH, HYDERABAD, 500001
TELANGANA, INDIA**



INSTITUCIÓN DE LA SINDICATA

DE LOS TRABAJADORES



UNIVERSIDAD NACIONAL AUTÓNOMA DE MÉXICO

SECRETARÍA DE EDUCACIÓN PÚBLICA



Certificate

HYM International Certifications Pvt. Ltd.

Certified that the Academic, Administrative Audit Certificate

NIZAM COLLEGE (AUTONOMOUS)

A CONSITUENT COLLEGE OF OSMANIA UNIVERSITY

Basheerbagh, Hyderabad - 500 001, Telangana State, India

has been assessed and found to be in accordance with the requirements of the Academic & Administrative Audit Certificate

ACADEMIC ADMINISTRATIVE AUDIT CERTIFICATION

for the following scope of certification

PROVIDING QUALITY EDUCATION

Status of the Audit : Good

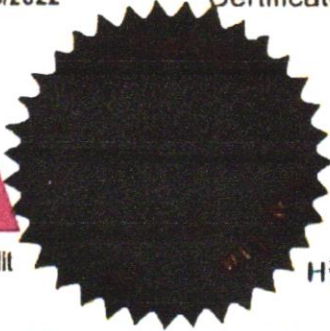
Issued Certificate Date : 09/06/2022

Certificate Renewal Date : 09/06/2023



AAA

Academic Administrative Audit



Authorised Signature

HYM International Certifications Pvt. Ltd

Note: Certificate Validity From 09/06/2022 to 09/06/2023

Regd. Office : Plot No. 265/C, Addagutta Society, Opp. JNTU, Kukatpally, Hyderabad - 500 072, Telangana State, India.

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Re-accredited by NAAC with B++
A Constituent College of Osmania University



PRINCIPAL'S MESSAGE

Nizam College has undertaken a thorough assessment of the academic and administrative procedures of this historic college. Its objective is to evaluate different administrative and academic activities in terms of their efficacy, efficiency, and compliance. This report presents the conclusions and suggestions based on the audit that was carried out at Nizam College. Policies, processes, administrative and academic records, as well as interviews with key individuals, were all carefully examined as part of the audit process. It covered topics like infrastructure, student services, faculty performance, curriculum, financial management, and regulatory standard compliance.

The administrative and academic audit point out the institution strong points and areas that require development. Nizam College has made some incremental instances but it has scope for improvements in its operational effectiveness, academic quality, and regulatory compliance by putting the suggested ideas into practice. This will help the college succeed in the long run by creating a positive learning environment for its students.



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ABOUT THE COLLEGE

Established in 1887 by the amalgamation of Hyderabad School and the Madarsa-i-Aliya, Nizam College is one of the oldest and most esteemed institutions of higher education in South India. It was affiliated to the University of Madras for 60 years after its inception, and was made a Constituent College of Osmania University on 19th February 1947.

Nizam College offers both undergraduate and postgraduate courses in the Faculties of Arts, Social Sciences, Commerce and Sciences in addition to professional courses such as MBA, MCA, M.Sc.(IS) and BCA. Several of our students are also pursuing doctoral and postdoctoral research. The college received the status of the College with Potential for Excellence both under the X Plan and the XI Plan period. The College is accredited by NAAC in March 2019 with 'B++' grade with a CGPA of 2.92.

The Placement Centre organises on-campus recruitments involving industries and MNC's like Wipro, Infosys, Cognizant, Satyam, Nipuna, GE, etc. totaling to more than 25 to 50 reputed companies visit the college every year. Students come from a wide range of social status and different regions which creates a healthy atmosphere and an ambience of a global community with rich cultural exchange. Nizam College is foremost in the preference of students from various Asian and African countries. Foreign students constitute 25% of the total strength of the college.

VISION AND MISSION

Vision

To continue as a centre of excellence in education and research, and consolidate our position as a reputed Institution of Higher Education.

Mission

To build across the college a culture of excellence in teaching and learning, attract both global and national students and mould them into responsible future citizens through various support activities.

Core Values

- Provide the students with a teaching-learning experience that develops in them the capacities for creativity, critical judgment, effective communication, and in-depth knowledge
- Enhance interaction with industry/ business /academic in teaching programmes through guest lectures, seminars, adjunct faculty programs, and industrial/business/academic internships for students
- Ensure effective evaluation of teaching/ learning curricula, co-curricular opportunities of students and teachers
- Provide incentives to teachers/learners for research and consultancy
- To develop an environment-friendly campus.
- Create innovators, leaders and entrepreneurs
- Achieve excellence in application-oriented research in different areas to contribute to the development of the region and the nation.
- Promote co-curricular activities for the overall personality development of the students.
- Develop responsible citizenship through awareness and acceptance of value-based education
- Provide efficient administration and responsive support for all activities of the college
- Provide remedial courses to preferentially admitted students and special attention to the Divyangjan students.
- Ensure Gender Equity
- Build alumni, family, and friends to create a network of allegiance and support for college



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OBJECTIVES OF AAA

- To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
- To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
- To evaluate the optimum utilization of financial and other resources.
- To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.
- Designing effective teaching and learning processes
- Evaluation of Course and Program Outcomes
- Developing student assessment
- Assuring quality education by implementation of co- curricular and extracurricular activities.

CHECK LIST

The following checklist gives an overview what the audit committee members may look into while visiting an institution for this purpose. It invariably follows the Quality indicators framework prescribed by Accreditation council in India

- √ Curriculum Design and development
- √ Curriculum planning and implementation
- √ Academic Flexibility
- √ Curriculum Enrichment
- √ Feedback system
- √ Student Enrolment and profile
- √ Catering to student Diversity
- √ Teaching – Learning Process
- √ Evaluation process and Reforms
- √ Teaching profile and Quality
- √ Student performance and learning outcomes
- √ Student satisfaction survey
- √ Promotion of research and facilities
- √ Resources mobilization for research
- √ Innovation Ecosystem
- √ Research publication and Awards
- √ Consultancy
- √ Extension Activities
- √ Collaboration
- √ Physical Facilities
- √ Library as a learning Resources
- √ IT Infrastructure
- √ Maintenance of Campus Infrastructure
- √ Student Support
- √ Student progression
- √ Student Participation and Activities
- √ Alumni Engagement
- √ Institutional vision and leadership
- √ Strategy Development and Deployment
- √ Faculty Empowerment Strategies
- √ Financial Management and Resources Mobilization
- √ Internal Quality Assurance Cell (IQAC)
- √ Institutional values and social Responsibilities
- √ Best Practices
- √ Institutional Distinctiveness



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ORDERS

The following faculty are appointed as members for the Academic & Administrative Audit Committee for the year 2021-22

S. No	Name	Designation
1.	Prof. B. Narayana	Chairman & Principal, Nizam College
2.	Dr. C V Ranjani	Vice - Principal
3.	Dr. Chand Pasha	IQAC Coordinator
4.	Dr. M. Radhika	Academic Coordinator
5.	Dr. S. Bala Brahma Chary	Controller of Examinations
6.	Dr. Parimala Kulkarni	W E C Coordinator
7.	Dr. V. Naveen Reddy	NCC Coordinator, Dept. of Chemistry
8.	Dr. Manjula	NSS Unit, Dept. of Commerce
9.	Dr. K. Narender	PRO
10.	Smt. Geetha	Deputy Registrar
11.	Nikhatunnisa	Superintendent
12.	Dr. B. Kumar	Librarian

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Academic & Administrative Audit Committee

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1	Prof. B. Narayana	Chairman & Principal, Nizam College	
2	Dr. C V Ranjani	Vice - Principal	
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7	Dr. V. Naveen Reddy	NCC Coordinator, Dept. of Chemistry	
8	Dr. Manjula	NSS Unit, Dept. of Commerce	
9	Dr. K. Narender	PRO	
10	Smt. Geetha	Deputy Registrar	
11	Ms. Nikhatunnisa	Superintendent	
12	Dr. B. Kumar	Librarian	



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Strength, Weakness, Opportunity and Challenges (SWOC)

In formulating this strategic plan document SWOC (strengths, weaknesses, opportunities and challenges) helps us to do the analysis and formulate the vision and mission. The strengths, weaknesses, opportunities and challenges identified are as below :

Institutional Strengths

The institutional strength is reflected in diversified aspects. Some of them are listed below:

- Accredited institution by NAAC.
- A Constituent College of Osmania University (since 1947).
- Conferred Autonomous status (1988-89).
- Awarded the status of College with Potential for Excellence (CPE) in third phase by MHRD -UGC
- Top ranking institution (India Today Rating in 2010 and 2014).
- Illustrious Alumni.
- Geographically centrally located.
- Good ambience and strong facilities for Sports, NCC, and NSS activities.
- Faculty with strong Research Culture.
- Students from diversified regions and cultures (including international students)- More than 1000 foreign students from 45 countries graduated.
- Has IGNOU Study Centre, Centre for SWAYAM and has been a Centre for several Competitive Examinations.

Institutional Weakness

The institution despite with a historical legacy of more than 13 decades, has its limitations, which are identified below:

- Insufficient allotment of budget in the Education sector
- Permanent Faculty Crunch (Many faculty Retired, and no further recruitments)
- The financial and faculty crunch has a cascading effect such as:
- Limitations in developing the infrastructure.
- E governance in the administration is limited due to financial issues.
- Face peculiar limitations: The main block is a Heritage Building, and we are a constituent college of Osmania University so we cannot take independent decisions.

Institutional Opportunity

The institution has many opportunities to sustain and grow. Some of them are identified below:

- Has the potential to become a university of its own with a Huge Campus and 33 Departments.
- Fortify the current position of Nizam College as most sought after destination of higher education in India for local, national and international students by making relevant changes in the curriculum to suit the current needs.
- Improve facilities and measures to increase opportunities in education and employment for Divyangjan
- Establish Incubation centre for better research and development
- Encourage Start Up Ventures by the students
- Start More Vocational courses and programmes
- Provide International exposure for students, research scholars and teachers through MoUs and linkages
- Introduce e learning management system (Online feedback, submission of Applications etc.)
- Expand the extension activities and community outreach programmes
- Strengthen of organizational culture and leadership at all levels
- Strengthen Consultancy activities
- Promote start-up ventures and entrepreneurial training to the students
- Tap on the extensive and influential list of Alumni
- Regular Interface with Industry and Institute for reforms and revision of syllabi.

Institutional Challenges

Specific challenges of the College are:

- Recruitment of permanent teaching and non-teaching staff.
- Mobilizing Finances for developing the infrastructure
- Obtaining financial approval for Research activities
- Building Quality culture and strengthening of leadership across the college

COLLEGE PROFILE

Name of the College, URL of website, email and Phone Number	Nizam College www.nizamcollege.ac.in principalnizamcollege@gmail.com 04023234231		
Name of the Principal, email & Mobile Number	Prof. B. Narayana principalnizamcollege@gmail.com 9849672900		
Name of the Vice-Principal, email & Mobile Number	Dr. C.V.Ranjani Ranjanianand14@gmail.com 9247541936		
Name of the IQAC Coordinator, email & Mobile Number	Dr. Chand Pasha cpasha21@gmail.com 9441031626		
Year of Establishment & details of land available if any	01/01/1887 20.47 Acres Built up Area: 48562.3 Sq mts		
Affiliating University & AISHE CODE	Osmania University AISHE ID : C-25476		
NAAC Grade with Cycle, Accredited Year & CGPA (Status of Preparation if not Accredited)	Cycle	Date	Grade
	1	20-05-2005	B++
	2	10-03-2012	A
	3	28/03/2019	B++
UGC Recognition (2f & 12B)	Yes (01-06-1972) (Enclosure – II)		
College working hours (if shift system mention details of both shifts & give reasons for shift system)	9 AM to 5 PM		
No of posts Sanctioned: 226	Total number of full-time teachers working: 226		
Program wise students' strength	Proforma Enclosed		

1-CURRICULAR ASPECTS

ITEM	STATUS	IMPRESSION OF ACADEMIC ADVISOR ALONG WITH GRADE AFTER OBSERVATION (GRADE)	RECOMMENDATION
Whether Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered	YES	A++	---
Number of Programmes where syllabus revision was carried out	45	A+	---
Number of courses focusing on employability/entrepreneurship/ skill development offered	716	A++	---
Number of new courses introduced across all programmes offered during the year:	32	A	---
Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System	45	A+	---
Institution Integrates cross-cutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability	YES	A++	---
Number of value-added courses for imparting transferable and life skills offered	58	A++	---
Number of students enrolled in the value-added courses	1734	A	---
Number of students undertaking field work/projects/ internships / student projects:	1132	A	---
Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	YES	A+	---
The feedback system of the Institution comprises	Feedback collected analysed and action taken made available on the website	A+	---

2-TEACHING, LEARNING AND EVALUATION

Number of Students enrolled	1580	A++	---
Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats):	940	A++	---
Whether the institution assesses students' learning levels and organises special programmes for both slow and advanced learners	YES	A	---
Student – Teacher (full-time) ratio:	15:1	A++	---
Whether Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	YES	A++	---
Are the teachers using ICT-enabled tools including online resources for effective teaching and learning:	YES	A	---
Ratio of students to mentor	15:1	A++	---
Preparation and adherence to Academic Calendar and Teaching Plans by the institution:	Prepared and uploaded on website	A++	---
Number of full-time teachers against sanctioned posts during the year:	243	A++	---
Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year:	157	A+	---
Total teaching experience of full-time teachers in the same institution:	2941	A++	---
Number of days from the date of last semester-end/ year- end examination till the declaration of results	31	A	---
Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations	40	A++	---
Pass Percentage of students	82.2	A+	---
3-RESEARCH, INNOVATION AND EXTENSION			
Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	78.712 lakhs	A++	
Number of teachers having research projects during the year	1	C	Teachers should be encouraged to carry out their research work
Number of teachers recognised as	34	A	---

research guides			
Number of departments having research projects funded by Government and Non-Government agencies during the year	1	C	Need to increase research projects
Whether institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.	YES	A++	---
Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year:	8	A++	---
Whether the Institution ensures implementation of its Code of Ethics for Research uploaded in the website	YES	A++	---
Total Number of PhD candidates registered per teacher during the year	6	A++	---
Number of research papers per teacher in CARE Journals notified on UGC website	29	A++	---
Number of books and chapters in edited volumes / books published	26	A++	---
Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed	6	B	---
Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University	8	B	---
Revenue generated from consultancy and corporate training during the year (INR in lakhs)	NIL	D	Training programs should be initiated
Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year:	NIL	D	Training programs should be initiated
Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year	4	C	Need for more extension activities by students and teachers
Number of extension and outreach programmes conducted by the institution through NSS/NCC during the year	16	A++	---

Number of students participating in extension activities mentioned	1554	A++	---
Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	4	A	---
Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	17	A	---
4-INFRASTRUCTURE AND LEARNING RESOURCES			
Whether the Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment, etc.	YES	A++	---
Whether the Institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)	YES	A++	---
Number of classrooms and seminar halls with ICT-enabled facilities:	223	A	---
Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs):	1.30244	A++	---
Library is automated using (ILMS)	YES	A	---
Institution has access to e-learning resources	YES	A	---
Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs):	6.78474	A	---
No. of teachers and students using library per day (footfalls and login data for online access)	186	A	----
Whether institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities	YES	A++	---
Student - Computer ratio	16:1	A+	---
Bandwidth of internet connection in the Institution and the number of students on campus:	>50 MBPS	A++	---

Facilities available for e-content development	NCS, Mixing equipment, Media centre, Audio Visual centre.	A	---
Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs):	55.72098	A+	---
Whether there are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	YES	A+	---
5-STUDENT SUPPORT AND PROGRESSION			
Number of students benefitted by scholarships and frees hips provided by the Government during the year:	2860	A++	----
Number of students benefitted by scholarships and free ships provided by the institution and non-government agencies during the year:	41	C	Need for more scholarships and free ships
Mention Capacity Development and Skill Enhancement activities are organised for improving students' capabilities	<ul style="list-style-type: none"> • Soft skills, • Language and Communication Skills, • Life Skills, • Awareness of Trends, in Technology 	A++	---
Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution	395	B	A need for more guidance and coaching programs
Whether the institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging	YES	A++	---
Number of students who were placed in various jobs	147	B	----
Number of outgoing students progressing to higher education during the year	248	B	----
Number of students qualifying in state/ national/ international level examinations during the year	8	A++	---
Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-	3	A+	----

university / state /national / international events (award for a team event should be counted as one) during the year:			
Whether an active Student Council is present and if there is representation of students in academic and administrative bodies/committees of the institution	YES	A++	----
Number of sports and cultural events / competitions organised by the institution:	35	A++	----
Whether Alumni association is registered	YES	A++	----
Alumni's financial contribution (in lakhs)	>15 Lakhs	A++	-----
6-GOVERNENCE, LEADERSHIP AND MANAGEMENT			
Whether the governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	YES	A++	----
Whether effective leadership is reflected in various institutional practices such as decentralization and participative management	YES	A++	----
Whether the institutional Strategic/ Perspective plan has been clearly articulated and implemented	YES	A++	----
Whether the functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.	YES	A++	----
Areas in which of e-governance is implemented	<ul style="list-style-type: none"> • Administration, Finance and accounts, • Student Admission and Support, • Examination 	B	----
Whether the institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression:	YES	A++	----
Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year:	NIL	D	Need to support teacher's conferences and workshops

Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff	9	A++	----
Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year:	11	C	---
Whether institution conducts internal and external financial audits regularly	YES	A++	----
Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs):	NIL	D	---
Significant contributions of IQAC in institutionalizing quality assurance strategies and processes visible in terms of incremental improvements	<ul style="list-style-type: none"> • Introduction of new programs and courses • ISO certification, • NIRF Ranking, • All Quality audits • Regular feedback from all stakeholders 	A++	---
Whether the institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms	YES	A++	----
7-INSTITUTIONAL VALUES AND BEST PRACTICES			
Measures initiated by the institution for the promotion of gender equity during the year	<ul style="list-style-type: none"> • Separate Hostels for Girls & Boys, • Security check points, • Medical Camps, • Awareness programs, etc. 	A++	----
The Institution has facilities for alternate sources of energy and energy conservation	<ul style="list-style-type: none"> • Solar Energy, • Sensor based energy Conservation, • Use of LED Bulbs 	A++	----
Types of facilities in the institution for the management of the following types of degradable and non-degradable waste	<ul style="list-style-type: none"> • Rain harvesting pics, • Plastic free campus, • Increasing green cover, Hazards • Lab waste management, • Solid waste management 	A+	-----
Water conservation facilities available in the institution	<ul style="list-style-type: none"> • Rainwater harvesting • Open well • Construction of tank and 	A+	----

	<ul style="list-style-type: none"> • bunds • Waste water recycling • Maintenance of water bodies and distribution system in the campus 		
Green Campus initiatives	<ul style="list-style-type: none"> • Restricted entry of automobiles • Use of bicycles/ battery-powered vehicles • Pedestrian- friendly pathways • Ban on use of plastic • Landscaping 	A++	-----
Quality audits on environment and energy undertaken by the institution	<ul style="list-style-type: none"> • Green audit • Energy audit • Environment audit • Clean and green campus recognitions/ awards • Beyond the campus environmental promotional activities 	A++	-----
Facilities for Divyangjan	<ul style="list-style-type: none"> • Ramps/lifts for easy access to classrooms and centres • <i>Divyangjan</i> -friendly washrooms • Assistive technology and facilities • Provision for enquiry and information 	A	-----
Whether the institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard	YES	A++	----
Whether institution celebrates / organizes national and international commemorative days, events and festivals	YES	A++	-----

