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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD - 500007

(Re-Accredited by NAAC with 'A+' Grade)

No.1601 /PG/Exams/2021

Date : 16.01.2021

NOTIFICATION

1. It is hereby notified for information of all the **REGULAR CANDIDATES** of **M.A./ M.Com./ M.Sc./ M.S.W/ M.Com(IS) / M.Lib.I.Sc./ MJ & MC (CBCS)** of all the Campus, Constituent, Affiliated and O.U. P.G. District Colleges that the **III-Semester (Regular) and M.Sc. Chemistry (5 Yrs Integrated Course) offered at Nizam College that the III, V, VII & IX Semester (Regular)** Examinations are scheduled tentatively in the month of **February, 2021**. The detailed Time-Table will be notified in due course of time.
2. **Candidates should not apply for any of their backlog paper(s) or for paper-wise Improvement in the above Regular examinations.**
3. The payment of examination fee and submission of Examination Application Forms (EAF) is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
For Students Payment of Examination fee and submission of EAF at their respective colleges	01.02.2021	05.02.2021
For Colleges 1. Remittance of consolidated Examination fee to the Registrar Osmania University Exam Fee Fund A/c No. 52198262033.	02.02.2021	06.02.2021
2. Submission of EAF Online	03.02.2021	08.02.2021
3. Submission of Nominal Roll and Fee receipt	09.02.2021	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 09.02.2021 at 5:00 p.m..

- i) The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c. and forms are not submitted as per the above scheduled dates.
- ii) Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.



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P.T.O.

- iii) THE I & II CONSOLIDATED INTERNAL ASSESSMENT, PRACTICAL AND SEMINAR MARKS OF CAMPUS, CONSTITUENT AND AFFILIATED COLLEGES WILL BE ACCEPTED THROUGH ONLINE ONLY. HENCE, ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THROUGH ONLINE ONLY ALONG WITH ONE HARD COPY FOR VERIFICATION.

4. DETAILS OF EXAMINATION FEE :-

Course Subscription	Fee Amount
<u>Self Finance Courses :</u> A) i) M. Sc. Bio-Technology, Forensic Science, Environmental Science, Analytical Chem., Phar. Chem., Nutrition & Diet., Electronics., Computer Science & Geo-informatics ii) M. Com.(IS) iii) M.Sc. Chemistry (5 Yrs Integrated course)	Rs.1950 (Examination Fee) + Rs.100/- (Memo of Marks) = Total Amount Rs.2050/-
<u>Regular Courses :</u> B) i) All other M. Sc. Courses excluding those Mentioned above under item A.(i). ii) M. Com./M.A./MSW Courses. iii) M.Lib.I.Sc / MJ & MC	Rs.990 (Examination Fee) + Rs.100/- (Memo of Marks) = Total Amount Rs.1090/-

- C) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.
5. **The Blind, Physically Disabled, Deaf & Dumb students** (who have 40% of minimum Disability) need not to pay Examination Fee as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate must be attached to the EAF.
6. **ALL THE REGULAR CANDIDATES OF III-SEMESTER SHOULD SUBMIT THEIR EXAMINATION APPLICATION FORMS (EAF) THROUGH ONLINE ONLY.**
7. **The Principals are requested to transfer the Consolidated fee amount through online/NEFT/RTGS for credit into the “Registrar, O.U. Examination Fee fund Account” A/C No.52198262033 State Bank of India (SBI), O.U. Branch, IFS Code “SBIN 0020071”.**
8. The Principals will be held responsible for any lapse in transfer of amount from the bank to the “Registrar, O.U. Examination Fee fund Account.
9. Due to prevailing situation COVID-19 pandemic, the Principals are advised not to submit hard copies of EAF Application forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can verify the approval status in their College Logins. However, a copy of Nominal Roll need to be submitted along with the fee receipt.



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10. All the Examination Application Forms (EAF) should reach the Examination Branch, O.U. on or before **09.02.2021 at 5:00 p.m.** A Penal fee of **Rs.1000/-** will be collected per day after due date. The III-Semester (Regular) candidates must enclose their II-Semester attested **Hall Ticket OR Memo of Marks December, 2020 Examination** and Backlog candidates must enclose the memos of their earlier examinations along with EAF.
11. Further, the Principals are requested to submit **compulsory** the detailed **fee statement** signed by the college principal otherwise the forms will **not be accepted**.
12. The College / candidates will be held responsible for any mistake committed while filling the candidate name, father name, mother name and paper title (Theory & Practical) through ONLINE. **IN CASE OF ANY MISTAKE Rs.1000/-** will be levied as **FINE** for rectification of each error.
13. THIS NOTIFICATION IS AVAILABLE ON O.U. WEBSITE **www.osmania.ac.in** .

Note :- The EAF will not be accepted unless the college submits clearance certificate from the superintendent (stores) of the Examination Branch, O.U. with regard to the account of 32 page Answer booklet and other examination stationery.



CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Secretary to the Vice-chancellor, O.U.
8. The P.A. to the Registrar, O.U.
9. The P.A. to the O.S.D., O.U.
10. The Public Relations Officer, O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
12. The Superintendent (Stores Section), Exam Branch, O.U.